

# PUBLIC SECTOR HUMAN RESOURCES MANAGEMENT GRADUATE CREDIT CERTIFICATE PROGRAM

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## Certificate Requirements

Requirements listed here are in addition to requirements listed in Graduate Council policy GCAC-212 Postbaccalaureate Credit Certificate Programs (<https://gradschool.psu.edu/graduate-education-policies/gcac/gcac-200/gcac-212-postbaccalaureate-credit-certificate-programs/>).

The certificate program in Public Sector Human Resources Management requires taking four courses (12 credits) – two required and two elective courses.

Applicants who have graduate degrees in public administration or a related field, and who have taken graduate courses that duplicate the content of courses in the certificate program, may substitute other PADM courses for those courses with the prior approval of the person in charge. Graduate transcripts, course syllabus, and course projects/term papers will be needed for this evaluation process.

Some certificate courses may be used toward completion of the master's degrees in Public Administration and in Health Administration, subject to restrictions outlined in GCAC-309 Transfer Credit (<http://gradschool.psu.edu/graduate-education-policies/gcac/gcac-300/transfer-credit/>). Certificate students who wish to have certificate courses applied towards a graduate degree must apply and be admitted to that degree program. Admission to the M.P.A. or M.H.A. graduate degree program is a separate step and is not guaranteed.

| Code  | Title   | Credits   |
|---|---|-----------|
| <b>Required Courses</b>   |   |           |
| PADM 505  | Human Resources in the Public and Nonprofit Sectors | 3         |
| PADM 510  | Organization Behavior                               | 3         |
| <b>Electives</b>  |   |           |
| Choose 2 courses from the following list of elective courses. With the approval by the certificate coordinator, students could also choose other HR-related Penn State graduate-level courses as elective courses for this certificate. |   | 6         |
| PADM 511  | Organizational Change and Development               |           |
| PADM 516  | Strategic Planning                                  |           |
| <b>Total Credits</b>  |   | <b>12</b> |